



Privacy Policy

Collection

We will only collect information that is necessary for what we do

The minimum information we will collect is your full name and address. This is the information that we must record in the Register of Members in accordance with our Rules.

Your phone numbers and email address will be requested in order that we may contact you if necessary, but you may withhold that information.

We will be fair in the way we collect information about you

We will only collect personal information by lawful and fair means and not in an unreasonably intrusive way.

We will tell you who we are and what we intend to do with information about you

At or before the time we collect personal information from you, we will take reasonable steps to ensure that you are aware of:

- a) who we are and how to contact us;
- b) the fact that you are able to gain access to the information;
- c) the purposes for which the information is collected; and
- d) to whom we usually disclose information of this kind.

Where it is reasonable and practicable to do so, we will collect personal information directly from you.

If we collect information about you from someone else we will, wherever possible, make sure you know we have done this

Use and disclosure

We will only use or disclose information about you in ways that are consistent with your expectations or are required in the public interest

Except where the use or disclosure is required or specifically authorised by law, we will only disclose information about you as follows:

- a) in the Register of Members in accordance with Rule 6. This Rule requires the Treasurer to enter the full name, address, date of entry, date to which subscription fees are paid, and the date of termination of each member. The Register is available for inspection at the address of the Public Officer; and
- b) in a list of members that may be published in Argus from time to time. If you indicate at the time of joining the Club, upon renewal of membership, or at any other time by giving advice to the Treasurer, that you do not wish your contact details to be published, we will only publish your name.

Data quality

We will ensure that information about you is accurate when we collect or use it

We will take reasonable steps to make sure that the personal information we collect, use or disclose is accurate, complete and up to date.

Data security

We will keep information about you secure

We will take reasonable steps to protect the personal information we hold from misuse and loss and from unauthorised access, modification or disclosure.

Openness

We will be open with you about what kinds of personal information we hold and what we do with it

Access and correction

We will let you see the information we hold about you and correct it if it is wrong

You may at any time upon request to the Treasurer, have access to the information we hold about you and we will correct it if it is wrong.

Identifiers

We will not use any identifiers that government agencies have assigned to you

Anonymity

If we can (and you want to) we will deal with you anonymously

Onward transfers of personal information

We will take steps to protect your privacy if we send personal information about you to a third party

Except where required by law, we will not disclose any information about you to a third party.

In particular, no information will be disclosed to any commercial organisation such as retailers or climbing gyms.

Sensitive information

We will limit the collection of highly sensitive information about you

We will not collect personal information revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, trade-union membership, or details of health or sex life.